

**PENDER ISLAND PUBLIC LIBRARY ASSOCIATION**  
**ANNUAL GENERAL MEETING**  
**MARCH 4, 2019**  
**PENDER ISLAND LIBRARY**  
**10:00 a.m.**

**DRAFT MINUTES**

**1. Call to Order: 10:01 am**

21 members present.

**2. Approval of the Agenda**

M/S/C The agenda approved as circulated.

**3. Approval of the Minutes** of the March 5, 2018 PIPLA Annual General Meeting

M/S/C The minutes of the March 5, 2018 PIPLA Annual General Meeting approved.

**4. Reports:**

a) **Chairperson's Report** - Penny Finkbeiner

In her report, Penny outlined today's meeting format, noted the new brochure and visual presentation to follow done by Carmen, asked for input on the new AGM format, thanked Heather Rumble and community volunteers for their parts in the 2019-2023 strategic planning process, noted where policy and operations manuals were and what they contained, thanked everyone who worked hard all year, and ended by thanking the Board members – both those continuing and those leaving. It was suggested that the names of the current board members be printed at the top of the agenda, as well as in the notice of the meeting.

b) **Treasurer's Report** - Penny Finkbeiner (for Judy Pullen)

M/S/C The 2018 financial review by Schell and Associates be accepted. Discussion: Q: On Page 3 in the Statement of Operations, it says we have a \$12,000 deficit so where are the funds to cover that? A: We are not in a deficit in actual dollars because the report includes depreciation amounts as an expense. If they are not included, then we are approximately \$12,000 on the positive side. It was suggested that often a 'change of cash position' would be included in the review, and it was suggested we ask for that in next year's review. Carmen noted that the Association always operates in the positive, and that we have total savings that would cover approximately 6 months operations cost. She also noted that the funds we receive from the CRD and the Libraries Branch cover operations costs only and if we want to purchase something above that, we have to fundraise or write grant requests. It was suggested the future reports have horizontal lines to enable easier reading across columns. Q: Why are there changes in staff costs over the last two years? A: The accountant has listed staff costs separately rather than being included in the SGILC line as in previous years. Q: Do we receive grants from the Library Branch? A: It has stayed stable for the last 10 years. Q: Do we receive a discounted amount for mailing books through the post office? A: Yes Q: What percentage of our electricity bill do solar panels cover? A: That number is hard to tease from the lower electricity costs because the heat pumps came on line at the same time. We have had a drop of 100s of dollars in each bill, and we get a credit for electricity generated by the solar panels that we do not use. Q: Has the efficiency of the heat pumps dropped in the cold weather? A: Not noticeably. We maintain a constant temperature and clean the filters regularly. M/S/C Schell and Associates are appointed to review the 2019 financial statements. Carried

**5. Election of Board Trustees**

a) Report from the Board Development Committee- Lynda Challis

Lynda noted the new committee (previously called the Nomination Committee) is a direction in the new strategic plan, and has a year-round mandate of educating the Trustees as well.

b) Election of Trustees

The Board Development Committee recommended 4 people as new Trustees to take the place of Trustees who were stepping down or had come to the end of their terms. They are: Lori Ragan, Laura Vilness, Ralph Dawson, and Joanne Peacock. Nominations from the floor were requested, and Ann Boffey was nominated but declined. The four candidates listed above were elected by acclamation.

**6. Library Manager's Report - Carmen Oleskevich**

Library Highlights 2018 Presentation

The new format for reports to the membership was a slide presentation from Carmen. Carmen led us through the various statistics and items of interest that gave a picture of our Library in 2018. Q: How can we increase the budget for books? A: We spend proportionally more than larger facilities, and an increased number of books would result in the need for more space or more active culling. This subject could be discussed at the Board. It was noted that books are increasing in cost as well. Penny thanked Carmen, and asked that opinions on the new format be shared with the Board.

**Adjournment**

**11:15 am**

DRAFT