

**APPLICATION FOR USE OF MEETING SPACE
IN THE MAYNE ISLAND LIBRARY**

TERM AND CONDITIONS FOR USE OF LIBRARY MEETING ROOM

The Vancouver Foundation provided funding for the meeting area and stipulated the area be restricted to non-profit community meetings/groups.

Use is restricted to times when the Library is not in use for library activities.

Requests for Use are made to the Board. No fees are charged for use of the room.

Users assume responsibility for all personal injury and all damages to the Library facilities resulting from their use of the premises.

A Letter of Agreement must be signed by the user and accepted by the Board before the activity occurs.

All users are not permitted to:

- Check out books
- Use computers, copier or any other equipment
- Access/use the area marked STAFF ONLY

Please complete the Application Form below and submit to the Library circulation desk.

APPLICATION FORM FOR USE OF MAYNE IS. LIBRARY MEETING ROOM

Name of Organization: _____

Contact Person: _____

Address: _____

Telephone: _____

Purpose: _____

Number of Participants: _____

We have read and accept the Mayne Island Library terms and Conditions for use of the meeting space in the Mayne Island Library (MIL).

We specifically agree to assume responsibility for all personal injury as well as for damage to MIL facilities resulting from our use of the MIL.

We agree we are not permitted to:

- Check out books
- Use computers, copier or any other equipment
- Access/use the area marked STAFF ONLY

Signature of Applicant

ACCEPTED FOR the Mayne Island Library

MIL authorized signature