

Pender Island Public Library Association

Board of Trustees Meeting

June 22, 2022 at 9:30 am

Mission: Provide access to a range of library resources to support the diverse needs of our community

Vision: Be a dynamic and welcoming centre where all can learn, discover, explore, and connect.

Guiding principles: Respect, Responsive to change, Collaboration, Service.

In attendance: Laura Vilness, Lori Ragan, Joanne Peacock, Ralph Dawson, Carmen Oleskevich, Colette Clarke (minute taker)

Absent: Dianne Wilson

1. Call to order at 9:26 am

"We acknowledge that we meet on the traditional lands of the Wsáneć peoples."

2. Approval of agenda

Motion to approve the agenda by Ralph D., seconded by Joanne P., **carried**.

3. Consent Agenda items

3.1 Past-Minutes May 25th 2022

3.2 Library Director's report

Motion to approve consent agenda items by Lori R., seconded by Ralph D., **carried**.

4. Committee Reports

4.1 Board development: The Board has received notice of resignation from Trustee Bettyanne Neufeld; review of Trustee responsibilities, policies, and expectations for clarity and assessment.
Action: research upcoming Board Development training session options for Fall 2022.

4.2 Health & Safety: Fire inspection completed/passed; heat pump service scheduled to take place; corner guards installed and minor paint and drywall repairs to be done.

4.3 Volunteers Management: Dissolution of Volunteers Management Committee

Motion That the responsibilities of the responsibilities of the Volunteer Management Committee be reassigned to the Library Director, who will work with an operational team to fulfill these responsibilities, and that the Volunteers Management Committee be dissolved by Joanne P., seconded by Lori R., **carried**. **Action:** Carmen to review PIPL Governance Policies and update Board committees to reflect this change.

5. Other Business

5.1 SGILC Ad-hoc funding committee: meeting June 15 with library reps from Saturna, Galiano, Mayne and Pender; reviewing funding adjustment options for short falls due to operating costs; consensus each SGI library will contribute funds; looking for a permanent sustainable solution.

5.2 BCLTA workshop: Laura attended workshop June 4 in Vancouver; topic "Governance and Relationship Building"; good presentations, Indigenous themes, and group discussions.

5.3 COVID Restart and Recovery Provincial Grant: SGILC received grant to benefit all 5 libraries; portions for COVID recovery and for future emergency preparedness; Director is looking at possibility of libraries to act as cooling centres in cases of extreme heat.

5.4 Exterior Painting: formed a team to pick colours (Lori R., Dianne W., Carmen.). **Action:** colour selection by Fall 2022 for paint to be ordered in time for work in Spring/Summer 2023.

- 5.5 Garden project: progressing on obtaining work quotes for site prep, materials, etc.; received set of detailed work plans from landscape designer; considering the need for fundraising options to meet full project costs.
- 5.6 New Accessibility BC Act and public libraries: working towards being an accessible and inclusive workplace, removing barriers for sensory, communication, technology, and systemic impairments; PIPL will be required to have an accessibility plan and a committee; BC libraries are working collaboratively to create a framework and templates to implement the Act starting in Sept. 2022. **Action:** Carmen to research requirements and develop an implementation plan 2022-2023.
- 5.7 PIPL and Truth & Reconciliation calls to action: libraries have been developing policies to address the calls to action from the TRC; PIPL has undertaken actions and Board agreed that formal policies are desirable; work together with local groups. **Action:** Carmen to collect policy statements from similar-sized libraries, then work with Policy Committee for draft at Sept. Board meeting.
6. Items for upcoming agenda: Fall Board training session, 2nd Quarter financial report, Garden project update (ongoing), PIPL TRC policy draft (possibly); exterior painting team report
7. Board reflections: Busy, but set realistic goals for the summer. Still enthusiastic on project ahead.
8. Next meeting August 24th 2022
9. Adjournment at 11:18 am