

Pender Island Public Library Association

Board of Trustees Meeting Minutes

September 28, 2022

Mission: Provide access to a range of library resources to support the diverse needs of our community

Vision: Be a dynamic and welcoming centre where all can learn, discover, explore, and connect.

Guiding principles: Respect, Responsive to change, Collaboration, Service.

Trustees in attendance: Joanne Peacock, Lori Ragan, Laura Vilness, Dianne Wilson, Ralph Dawson, Carmen Oleskevich (Library Director), Colette Clarke (minute taker)

1. Call to order at 9:33 am

“We acknowledge that we meet on the traditional lands of the Wsáneć peoples.”

2. Approval of agenda

Motion to approve the agenda by Ralph D., seconded by Dianne W., carried.

3. Consent Agenda items

3.1 Past minutes August 24th 2022

3.2 Library directors report

Motion to approve consent agenda items by Joanne P., seconded by Lori R., carried.

4. Committee Reports

4.1 Board Development: new Governance policy was proposed. **Action:** Laura and Dianne to work with Carmen, and send to Policy Committee for review

Motion to move to in-Camera regarding new Trustee applications by Joanne P., seconded by Dianne W., carried at 9:50 am. Moved out of Camera at 10:38 am.

Motion to support the appointment of C. Cartwright-Owers to fill vacant Trustee position by Lori R., seconded by Joanne P., carried. **Action:** Orientation of new Trustee in early-October by Laura and Carmen. **Action:** Committee and Carmen to create a Board Trustee recruitment manual, with goals, procedures, recruitment, orientation, etc. Upcoming Board training session in Dec. 2022 (topic will be TRC / Indigenous related - TBD).

4.2 Health & Safety: PI Fire Dept. fire safety inspection completed Sept. 8, 2022, passed.

4.3 Finance: none

4.4 Policy: none

4.5 Accessibility: Carmen briefed the Board on new BC Accessibility Act and possible actions and new committee required by public library Boards; updates forthcoming in 2022-2023.

5. Other Business

5.1 SGILC Ad-hoc funding committee: discussion on reallocating CRD funds to support Saturna Is. Library basic operating costs. **Motion** that PIPL supports a reallocation of up to \$5,000 of CRD funds from SGILC to support Saturna Island Library, by Ralph D., seconded by Lori R., carried.

- 5.2 BCLTA: Laura reported on new policy work being done; upcoming AGM on Oct. 25, 2022 at 7 pm
– all Trustees welcome to pre-register and attend.
- 5.3 PIRAHA: Dianne provided a general update on activities
- 5.4 Garden project: Awaiting clearing and levelling work to commence; Fire Dept. staff recommended using fire safe plants.
- 6. Items for upcoming agenda: Board training session details.
- 7. Board reflections: the group received thanks for supporting one another, working together on decisions, and noted appreciation for sharing advice.
- 8. Next meetings: October 26th 2022, November 23rd 2022
- 9. Adjournment at 11:49 am.