

Pender Island Public Library Association
Board of Trustees Meeting
March 22, 2023

Mission: Provide access to a range of library resources to support the diverse needs of our community.

Vision: Be a dynamic and welcoming centre where all can learn, discover, explore and connect.

Guiding Principles: Respect, Responsive to change, Collaboration, and Service.

In attendance (Board members except where noted): Laura Vilness, Lori Ragan, Dianne Wilson, Cee Cartwright-Owers, Ralph Dawson, Joanne Peacock, Carmen Oleskevich (Library Director), Colette Clarke (minute taker).

1. Call to order at 9:33 am

"We acknowledge we meet on the traditional lands of the Wsáneć peoples."

2. Approval of agenda

Motion to approve the agenda by D. Wilson seconded by R. Dawson, carried.

3. Appoint Chairperson and Vice-Chairperson

Meeting oversight passed to C. Oleskevich. Laura Vilness put forth her name for Chair, and Lori Ragan for Vice-chair for the 2023 term. **Elected by acclamation.** Meeting oversight returned to L. Vilness.

4. Consent Agenda

Motion to approve the consent agenda by L. Ragan, seconded by R. Dawson, carried.

5. Committee Reports

5.1 Board Development – update given on Trustee Recruitment Manual; report on webinar "CRC Succession Planning & Recruitment" attended by L. Vilness and L. Ragan, indicating PIPLA was advanced in planning; discussion on trustees and roles. **Action**: L. Ragan to send draft Trustee recruitment pitch for feedback.

5.2 Health & Safety – report on minor repairs completed, as highlighted in annual inspection.

5.4 Policy – update on committee meeting re-TRC policy; researched policies of small society boards and libraries; suggestion to review PIPL governance policies for through lens of Truth & Reconciliation, inclusive language/terms; also review mission, vision, and guiding principles. **Action**: L. Vilness and D. Wilson to review governance policies and mission statements with lens of Truth & Reconciliation, inclusion, diversity, gender, etc.

6. Other Business

6.1 AGM – review & reflections of recent AGM; Board feels the AGM was a success; ideas for future events: highlight zoom option, offer a bookmark with date & time, and revive an annual library report pamphlet.

6.2 Strategic Plan 2019-2023 update: recent accomplishments were reviewed; discussion on schedule for upcoming plan 2024-2028. **Action**: L. Vilness and C. Oleskevich to plan a board brainstorming session in early-June to go over the process of strategic planning, review needs, and research current library practises.

6.3 PIRAHA – D. Wilson summarized PIRAHA related business; reiterated PIRAHA funding for library's exterior painting project was denied as other expenses are expected; discussion clarified that the library's monthly rental contribution is not reserved for maintaining the library building.

6.4 Garden Project and Painting Project: Garden project is on schedule, new soil delivered this month, followed by planting wildflower seeds; quote for pathway pavers received. Painting project is focused on colour selection with a consultant to advise on paint colour scheme.

6.5 Truth & Reconciliation – see 5.4 Policy.

7. Regular Board Meetings: 2023 meeting schedule was set: Apr. 26, May 24, Jun. 28, (no meeting in July), Aug. 23, Sep. 27, Oct. 25, Nov. 22, (no meeting in Dec.), Jan. 24, Feb. 28, Mar. 13 AGM (tentative). Meetings will start at 9:30 am at the Pender Island Public Library.

8. Items for upcoming agenda: non-government funding sources (grants), 1st quarter financial report 2023, Trustee Recruitment Manual draft.

9. Board reflections – Good meeting with good discussions, maybe a bit lengthy, looking forward to strategic plan revision, feeling of contentment.

10. Adjournment @11:13 am.