

Pender Island Public Library Association
4407 Bedwell Harbour Rd., Pender Island BC
Board of Trustees Meeting Minutes
May 24, 2023

Mission: Provide access to a range of library resources to support the diverse needs of our community.
Vision: Be a dynamic and welcoming centre where all can learn, discover, explore and connect.
Guiding Principles: Respect, Responsive to change, Collaboration, Service.

In attendance (Trustees unless otherwise noted): Laura Vilness, Lori Ragan, Joanne Peacock, Cee Cartwright-Owers, Carmen Oleskevich (Library Director), Colette Clarke (Minute Taker).

Absent: Ralph Dawson, Dianne Wilson

1. Call to order at 9:25 am

“We acknowledge we meet on the traditional lands of the W̱SÁNEĆ peoples.”

2. Approval of agenda

Motion to approve the agenda as presented by J. Peacock, seconded by L. Ragan, carried.

3. Consent Agenda

3.1 Past-Minutes, April 26, 2023

3.2 Library Director’s report

Motion to adopt the consent agenda items as presented by L. Ragan, seconded by C. Cartwright-Owers, carried.

4. Committee Reports

4.1 Health & Safety: First Aid course update: C. Cartwright-Owers to research if trainer can be brought to the island for PIPL and other groups. Community nurse is able to offer Naloxone training to library staff.

4.2 Finance: SOFI Report 2022 was presented.

Motion to accept the PIPLA SOFI report for 2022 by L. Ragan, seconded by J. Peacock, Carried.

5. Other Business

5.1 BCLTA AGM: Upcoming AGM June 29 @ 6:30 pm by Zoom; organizational changes are underway. L. Vilness will be renewing her term as a BCLTA board member. All public library trustees are able to attend and vote at AGM. PIPLA has nominated D. Wilson for a Trustee award for 8 years of service.

5.2 PIRAHA: PIRAHA Board (landlord) indicated that they would like to end current lease (2012-2032) and provided an updated lease. C. Oleskevich requested that a team be formed review the current lease and updated version.

Action item: Create a Lease team with C. Oleskevich, L. Ragan, and others, to review proposed changes to PIRAHA / PIPLA lease for terms of occupation of the library building.

5.3 Garden Project and Painting updates: Garden: Pedestrian paths are finished, have received good feedback from patrons and from Epicentre coordinator. Weed suppression is ongoing, with soil delivery in September for fall planting. Painting: Colour decision has been made for library building from Consultant's options. Painter to start prep work shortly (end-May), with painting starting early June. Board thanked the Painting team (L. Ragan, D. Wilson., C. Oleskevich) for their good work.

5.4 Strategic Planning Session: Board members to meet on June 21, 2023 @9:30 am – 11:30 am; to review with current strategic plan as the template, update goals, review Mission, Vision, and Guiding Principles.

Action item: L. Vilness and C. Oleskevich to prepare work session; documents to be sent to Board members 7-10 days prior to strategic planning session.

5.5 IslandLink Library Federation overview: Review of history of PIPLA requests for membership in ILLF given by C. Oleskevich; support of PIPLA's membership by provincial Libraries Branch; L. Vilness and C. Oleskevich will be attending ILLF meeting at Salt Spring Library on June 5, 2023 to network with ILLF members.

Motion that the PIPLA Board continues to support seeking membership in the IslandLink Library Federation, with Chair and Library Director attending upcoming ILLF meetings to learn more and forge stronger relations, by L. Ragan, seconded by C. Cartwright-Owers, carried.

6. Items for upcoming agenda: IslandLink Library Federation; SGILC meeting; Health and Safety; Strategic Planning.

7. Board reflections – Good meeting, good work load, excitement for the paint colour choice, looking forward to strategic planning, Chairperson appreciates support of the Board.

8. Adjournment @ 10:59 am.

Next meeting dates:

June 21, 2023 @ 9:30 am, Strategic Planning Session for Board Trustees and Library Director

June 28, 2023 @ 9:30 a.m., regular Board meeting