

Pender Island Public Library Association
Board of Trustees Meeting Agenda
October 25, 2023

Mission: Provide access to a range of library resources to support the diverse needs of our community. Vision: Be a dynamic and welcoming centre where all can learn, discover, explore and connect. Guiding Principles: Respect, Responsive to change, Collaboration, and Service.

In attendance: Laura Vilness (Chairperson), Lori Ragan, Joanne Peacock, Ralph Dawson, Dianne Wilson, Cee Cartwright-Owers (via zoom), Carmen Oleskevich (Library Director), Colette Clarke (Minute Taker).

1. Call to order at 9:30 am

We acknowledge we meet on S,DÁYES part of the traditional lands of the WSÁNEĆ peoples.”

2. Approval of agenda

Motion to approve the agenda as amended by R. Dawson, seconded by L. Ragan, carried.

3. Consent Agenda

Motion to accept the consent agenda as circulated by D. Wilson, seconded by J. Peacock, carried.

4. Committee Reports

- 4.1 Board Development – Upcoming Library Director evaluation (Oct. 27); Discussion on upcoming Board training session on Truth and Reconciliation, with online portion and group discussion, tentatively early-December. Trustee L. Ragan will be stepping down Dec. 2023. With 3 Trustees leaving by March 2024, accelerate new Trustee recruitment steps. Board appreciation lunch planned for Nov. 22, 2023 after Board meeting.
- 4.2 Health, Safety and Accessibility – Two staff have completed First Aid Level 1 and AED training (Sept. 29); thank you to C. Cartwright-Owers and PI Clinic staff for helping research/organize the training.
- 4.3 Policy: D. Wilson and L. Vilness presented updated Governance policies regarding Truth and Reconciliation, EDI (Equity, Diversity, Inclusion), and territorial acknowledgements; discussion and suggested additions were welcomed. **Action:** final edits will be made and presented at November meeting. **Action:** C. Oleskevich to research accurate territorial acknowledgement.

5. Other Business

- 5.1 Library Director verbal report – C. Oleskevich gave overview of operational activities: recent hiring of casual high school student; staff very appreciative of wage adjustments for cost of living, and they thank the Board for support; Terry Fallis author reading success (49 attendees); upcoming programs and Holiday used book sale (Nov 25); library holiday closure on Nov. 11; work on Privacy Guidelines for Public Libraries under FOIPPA; progress on Accessibility issues with website overhaul.
- 5.2 PIRAHA: C. Oleskevich reported on meeting with PIRAHA Chairperson, with updates on reimbursement of exterior painting of library building and maintaining current lease until expiration in 2032.
- 5.3 Garden project: R. Dawson and C. Oleskevich completing weeding session, update on plans to move new soil and seeding (ground cover) to Feb. 2024.
- 5.4 Truth and Reconciliation: L. Vilness recounted her visit to Vancouver Art Gallery exhibition on “Whiteness”, found it fascinating and enlightening.
- 5.5 SGI Library Commission: upcoming meeting Nov. 1, will be discussing final draft of Strategic Plan, update on allocation of CRD tax funds among SGI libraries, and budget 2024; suggestion to hold meeting by Zoom only due to timeline.

6. Items for upcoming agenda: Board development training details, draft PIPL Strategic Plan, 3rd quarter financial report, SGI Commission meeting report, BCLTA update, draft Governance policies on T&R, EDI and land acknowledgement.

7. Board reflections: positive feedback on new, timely T&R policies, great meeting, feelings of sadness with departing Trustees, thank all for their input re-Board training ideas, and Trustees happy to participate via zoom.

8. Adjournment at 11:02 am

Next meeting: Nov. 22, 2023

Dec. 2023 – no meeting