

Pender Island Public Library Association
Board of Trustees Meeting Minutes
November 22, 2023

Mission: Provide access to a range of library resources to support the diverse needs of our community.
Vision: Be a dynamic and welcoming centre where all can learn, discover, explore and connect.
Guiding principles: Respect, Responsive to change, Collaboration, Service.

In attendance (Trustees unless noted): Laura Vilness (Chair), Lori Ragan (Vice-Chair), Ralph Dawson, Dianne Wilson, Cee Cartwright-Owers, Joanne Peacock, Carmen Oleskevich (Library Director), Colette Clarke (minute taker).

1. Call to order 9:30 AM

"We acknowledge that we meet on S,DÁYES, part of the traditional lands of the WSÁNEĆ peoples."

2. Approval of agenda

Motion to approve the agenda as amended by J. Peacock, seconded by R. Dawson, carried.

3. Consent agenda items

3.1 Past Minute's October 25, 2023

3.2 Library Director's report

Motion to accept the consent agenda as amended by L. Ragan, seconded by R. Dawson, carried.

4. Committee reports

4.1 Board Development: recent bi-annual review of Library Director by committee members; suggest a shorter review form be used in 2025; noted the LD position has full workload, future considerations for an assistant. Trustee recruitment campaign to start Dec/Jan. to meet requirement of min. 5 Trustees, discussion on plans and advertisement; next Board training session moved to post- AGM March 2024, so new trustees can participate. and new members are recruited.

4.2 Finance – 3rd quarter financial report presented; due to BC Library Enhancement grant, finances are in very good standing; Discussion occurred on Library Director wage review.

Motion to accept the 3rd Quarter Financial Report as circulated by R. Dawson, seconded by J. Peacock.

Motion: The Board Development Committee recommends the PIPL Board approve the 2023 Library Director review and wage increase, by L. Ragan, seconded by J Peacock, carried.

Action: C. Oleskevich to circulate the draft 2024 budget for approval by Nov. 30, 2023, including regular operations and completion of Garden Project.

5. Other Business

5.1 Strategic plan: Strategic Plan 2024-2028 draft was circulated; committee to meet for final revisions for January 2024 Board meeting.

5.2 SGI Library Commission: L. Vilness reported on meeting Nov 1, 2023; strategic plan 2024-2028 was approved; productive meeting with CRD funding allocation being reviewed; discussion on SGILC's role in ensuring library services are delivered to the electoral area; PIPL candidates put

forth as new Library Commissioners are Cee Cartwright-Owers and Joanne Peacock (alternate). Thank you to L. Ragan and D. Wilson for many years as Commissioners.

- 5.3 Truth and Reconciliation: L. Vilness and R. Dawson described recent SENĆOŦEN Language workshop held at library (Nov. 15, 2023), also attended by staff and 35 participants; educational; thank you to W̱SÁNEĆ elders and language apprentices for sharing stories and teachings; further language programs planned for 2024 in partnership with W̱SÁNEĆ school board reps, by PIPL program coordinator J. Bowes.
- 5.4 BCLTA: L. Vilness and C. Oleskevich highlighted recent visit to PIPL by local MLA Adam Olsen (Nov. 10, 2023), including a library tour followed by discussions on our successes, challenges, and lobbying advice; L. Vilness reported on recent BCLTA strategic framework meeting and focus on providing support to library Trustees for governance and other matters (emergency preparedness, social issues).
- 5.5 IslandLink Library Federation: L. Vilness and C. Oleskevich reported on recent meeting (Nov. 17, 2023), available grants and funding; PIPL to host next in-person business meeting in May/June 2024, to include reps from Greater Victoria Public Library, Powell River Public Library, Salt Spring Island Public Library, Alert Bay Public Library.

6. Items for upcoming agenda: final draft of Strategic Plan 2024-2028, Governance policy on TRC and EDI

Budget 2024, 4th quarter financial report, AGM planning, Trustee recruitment progress.

7. Board reflections: November flew by in a flash, happy about attendance at library events, feel comfort about the Truth and Reconciliation work being done, increasingly impressed with the library collection, looking forward to holiday lunch after meeting, and enjoying learning new things.

Adjournment at 11:05 am

Next meeting: No meeting in Dec. 2023

January 24, 2024, at 9:30 am.