

**Eddie Reid Memorial Library Society
ANNUAL GENERAL MEETING
140 East Point Road, Saturna Island V0N 2Y0
Tuesday April 9, 2024 9:30am
On-line via Zoom Meeting / In person**

Draft **AGENDA**

- 1. Welcome and introductions; Call to Order**
- 2. Establish quorum**
- 3. Additions to Agenda; Approval of the Agenda**
- 4. Approve/Amend Minutes of previous AGM**
- 5. Message from Board Chair**
- 6. Presentation of Financial Statement**
- 7. Election of Board Directors**
Chair, Vice Chair, Treasurer, Secretary, Members at Large
- 8. Adjournment**

DRAFT MINUTES

**Eddie Reid Memorial Library Society
ANNUAL GENERAL MEETING
140 East Point Rd., Saturna Island V0N 2Y0
Tuesday, February 14, 2023 - 9:30 a.m.
In Person / Online via Zoom**

Present: Debbie Lesurf, Chair; Pauline Preston, Vice-Chair; Ellen Bourassa, Treasurer; Madeleine Picciotto, Secretary; Graeme Bregani, Ellen McGinn, Pamala Page, Jane Stokes.

- 1. Call to order:** 9:31 a.m.
- 2. Quorum:** It was affirmed that a necessary number was present to constitute a quorum.
- 3. Approval of the Agenda:** Jane Stokes moved, Pauline Preston seconded; the agenda was approved as presented.
- 4. Approval of the Minutes of the March 8, 2022 ERMLS AGM:** Ellen Bourassa moved, Jane Stokes seconded; the minutes were approved as presented.
- 5. Adoption of Message from Board Chair:** Ellen Bourassa moved, Pauline Preston seconded; the message was accepted as presented.
- 6. Presentation of Financial Statement:** The statement was received, and it was noted that the library's finances are now on a very solid footing.
- 7. Election of Board Directors:** Departing Board members Ilka Olsen and Ellen McGinn were recognized, with many thanks for their many years of service and for their continuing support of the library in non-Board capacities. Members continuing on the Board were identified: Debbie Lesurf (Chair), Pauline Preston (Vice-Chair), Ellen Bourassa (Treasurer), Graeme Bregani and Jane Stokes (Members at Large). Nominations for two new members were put forward. Madeleine Picciotto, who will serve in the role of Board Secretary, was nominated by Pauline Preston and seconded by Jane Stokes. Pamala Page, who will serve as a Member at Large, was nominated by Pauline Preston and seconded by Jane Stokes.
- 8. Adjournment:** Pamala Page moved, Madeleine Picciotto seconded. The meeting was adjourned at 9:36 a.m.

Chair Report – AGM – April 2024

Finances:

Received charity status, ability to issue tax receipts for donation, Donation Button on website

Grants - Victoria Foundation \$15,000 for children and youth

- Parks and Recreation \$400 Seed Library Workshops
- Saturna Island Community Foundation \$400 colour printer

Lamb BBQ generated about \$1,700 revenue, consistent 40 boxes of books sold

Governance:

Community Survey developed and implemented to address Strategic Plan Goal 1) Community Awareness/Participation and Goal 2) Offer excellent Library programs for all members of the Saturna Community

Promotional Materials:

Developed a library logo from Jack Campbell's painting, with permission of Carol Keele Campbell

Created and printed Saturna Library bookmarks

Designed and purchased Saturna Library pop-up banner

Partnered with SGI Saturna Arts Council to create seasonal exterior banners

Held pop-up library at the FAB summer 2023

Programs:

Established Saturna Island Seed Library; kick off Seedy Saturday in March 2023 – record number of visitors to the library

- Workshops – composting, seed saving
- Created Seed Library community garden

BOOKTALKS - Open Mike, Bill Deverell and Chris Humphries, Rachael Preston

Summer Reading Club, Play reading, Writer's Group ongoing

Outreach to Strong Start, offering monthly meetings at the library

Collections:

Maintaining just over 30% of overall budget to new fiction and non-fiction books

Vetting donations for addition to our shelves or the BBQ book sale

Containing the best DVD collection in BC!

Staffing:

Colette Clark, library tech from Pender, works the first Saturday of each month at Saturna Library

Hired Library Assistant Laura Atkinson in December to work 4 hours a week

Vacant circulation desk positions which Laura covers

EDDIE REID MEMORIAL LIBRARY SOCIETY

Financial Statements

Year Ended December 31st, 2023

(Unaudited – see Notice to Reader)

EDDIE REID MEMORIAL LIBRARY SOCIETY

Index to Financial Statements

Year Ended December 31st, 2023

(Unaudited – see Notice to Reader)

	Page
NOTICE TO READER	1
FINANCIAL STATEMENTS	
Balance Sheet	2
Statement of Income and Expenses	4

Melody Pender
7907 Plumper Way
Pender Island, BC
V0N 2M2

NOTICE TO READER

The information contained in the balance sheet of the Eddie Reid Memorial Library Society as at December 31st, 2023, and the statement of income and expenses for the year then ended has been compiled based on information provided by the Board of Directors of Eddie Reid Memorial Library Society. Such information was not audited, reviewed or attempted to be verified as to the accuracy or completeness of such information. I am an employee of the Pender Island Public Library working on behalf of the CRD Southern Gulf Islands Library Commission as Bookkeeper for Eddie Reid Memorial Library Society.

Pender Island, BC

March 18th, 2024

Eddie Reid Memorial Library Society

Balance Sheet Report

To: December, 31, 2023

ASSETS		
Current Assets		
1050 - Petty Cash	375.00	
1065 - Bank of Montreal	24,634.58	
	Total Current Assets	\$25,009.58
Fixed Assets		
	Total Fixed Assets	\$0.00
	TOTAL ASSETS	\$25,009.58
LIABILITIES		
Current Liabilities		
	Total Current Liabilities	\$0.00
Future Liabilities		
	Total Future Liabilities	\$0.00
	TOTAL LIABILITIES	\$0.00
EQUITY		
Net Profit / Loss	25,009.58	
<i>Net Profit / Loss (prior year(s))</i>	20,013.80	
<i>Net Profit / Loss (current year)</i>	4,995.78	

TOTAL EQUITY	\$25,009.58
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TOTAL LIABILITIES & EQUITY	\$25,009.58
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5750 - Misc. Expense	1,036.63	
5760 - Rent	1,980.00	
5780 - Telephone	398.90	
5790 - Utilities	1,466.51	
5791 - Volunteer Appreciation	184.12	
5792 - Volunteer Training & Development	103.00	
	Total Expenses	\$15,966.41
<hr/>		
	NET PROFIT / LOSS	\$4,995.78
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Saturna Island Community Library

Your library at work!

New Patrons

44

Number of Holds filled

60

621 New Items added

181 Adult items

373 DVD's

67 Youth items

Total items borrowed

3538

Adult 3235

Youth 303

Total e-items

checked out

1934



sgicl.bc.libraries.coop

Eddie Reid Memorial Library

Library Statistics 2020



New Patrons
21



New item's
322 (32 Children's)



Total Circulation
3951 (162 Children's Circ)



Number of eLibrary materials checked out
2176

Holds Filled
58



Saturna Island Community Library

Library Statistics 2021



New Patrons
37



New item's
880 (96 Children's)



Total Circulation
4807 (248 Children's Circ)



Number of eLibrary materials checked out
2266

Holds Filled
33



Eddie Reid Memorial Library

Your library at work 2022

New 34 patrons

New item's added
744
(88 Children's)

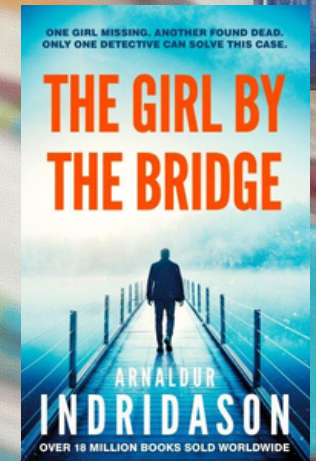
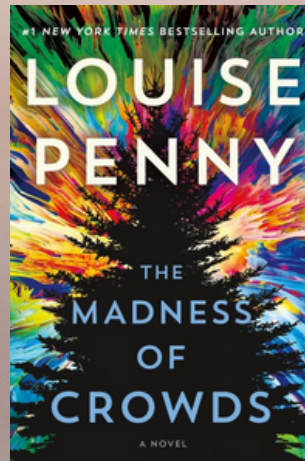
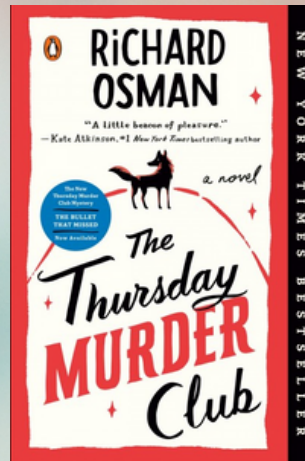
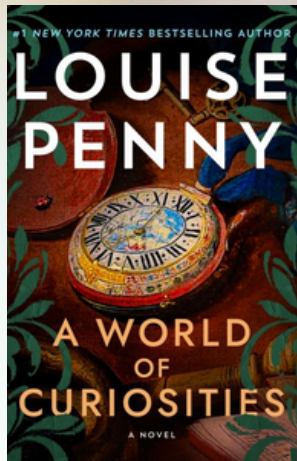
Total Circulation
3564
271 Children's Circ

29 Number of Holds filled

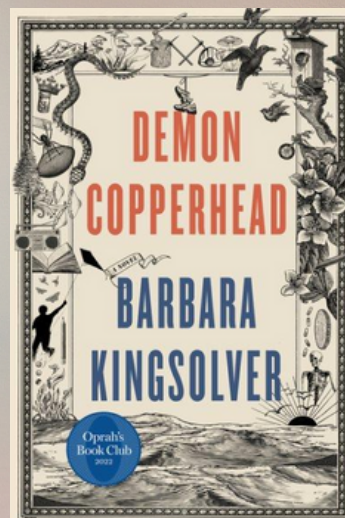
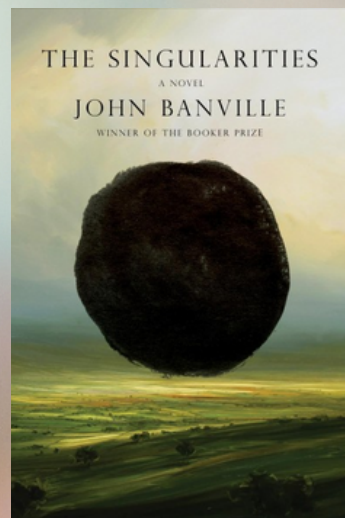
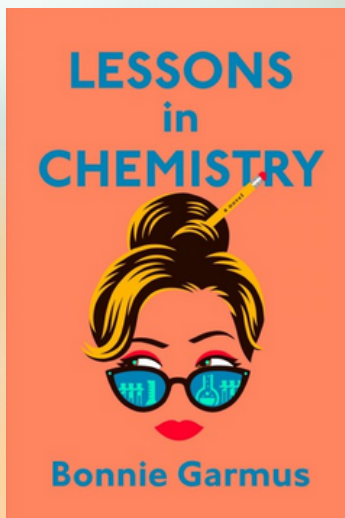
Total eLibrary items checked out
2007

Top Books of 2023!

Mystery

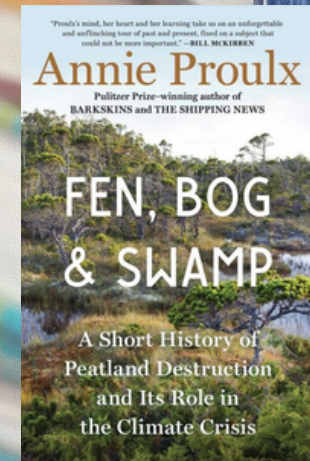
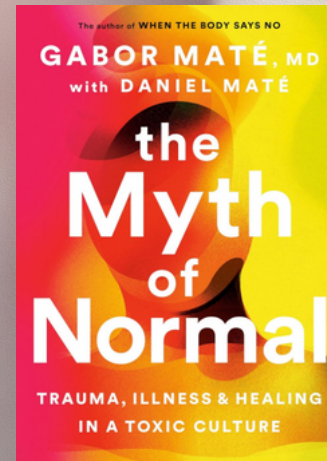
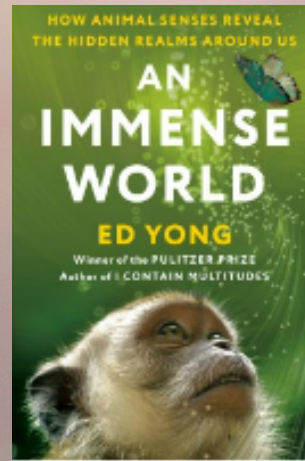
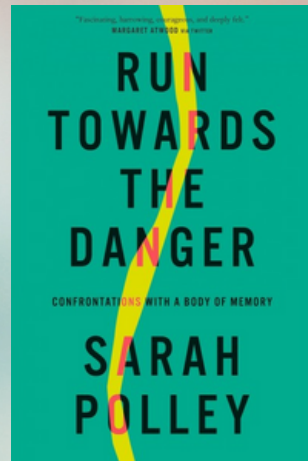
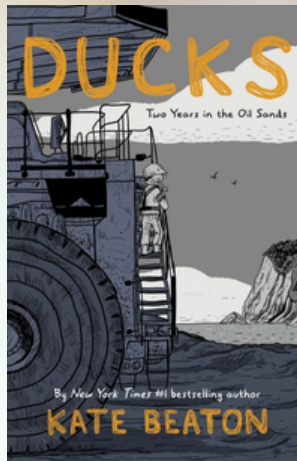


Fiction



Top Books of 2023!

Non-Fiction

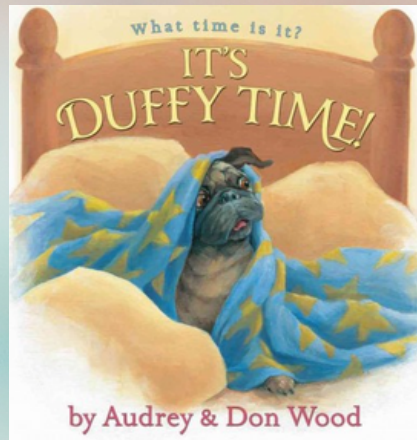
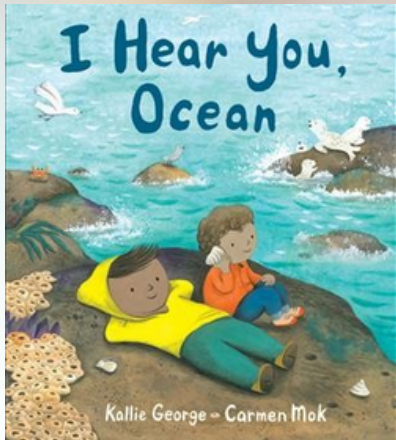


DVD



Kids! Top Books of 2023!

Children's Books



Young Adult

