

Pender Island Public Library Association  
Board of Trustees Meeting Agenda  
January 24, 2024

Mission: Provide access to a range of library resources to support the diverse needs of our community.

Vision: Be a dynamic and welcoming centre where all can learn, discover, explore and connect.

Guiding principles: Respect, Responsive to change, Collaboration, Service.

In attendance (Trustees except where noted): Ralph Dawson, Lori Ragan (via Zoom), Dianne Wilson, Cee Cartwright-Owers, Joanne Peacock, Laura Vilness, Carmen Oleskevich (Library Director), Colette Clarke (minute taker), Ene Haabniit (member) and Allison Jambor (member).

1. Call to order 9:33 AM

“We acknowledge that we meet on S,DÁYES, part of the traditional lands of the W̱SÁNEĆ peoples.”

Trustees were introduced for the members.

2. Approval of agenda

**Motion** to approve the agenda as amended by R. Dawson, seconded by D. Wilson, carried.

3. Consent Agenda

3.1 Past Minutes Nov. 22, 2023

3.2 Library directors report

**Motion** to approve the consent agenda by J. Peacock, seconded by C. Cartwright-Owers, carried.

4. Committee Reports

4.1 Board Development: ongoing Trustee recruitment efforts including advertisement (Pender Post, social media accounts, posters) and inviting individuals to Board meetings.

4.2 OHS & Accessibility: outdoor lighting repaired; annual building inspection completed (Jan. 10) with minor recommendations; for 2024 a project of janitorial closet renovation.

4.3 Finance: PIPL 2024 Budget discussed, with questions on Southern Gulf Island Library Commission funding distribution.

**Motion** to approve the PIPL 2024 Budget as circulated by R. Dawson, seconded by D. Wilson, carried.

4.4 Policy: updates are completed in policy manuals with acknowledgement statements regarding PIPL's commitment to Truth and Reconciliation actions, and PIPL's commitment to the goals of equity, diversity and inclusivity in our organization.

5. Other Business

5.1 AGM 2024: meeting to be held Mar. 13<sup>th</sup>, 2024 @ 9:30 am at the Library, in-person and via Zoom; has been advertised (Pender Post, meeting notices posted); agenda will include 2023

highlights (achievements, programs, statistics); Trustees encouraged to assist with attaining quorum of 10 members.

5.2 Strategic plan 2024-2028: Strategic Plan presented and discussed; feedback that format and presentation is appreciated by Trustees and Library Director.

**Motion** to accept the PIPL Strategic Plan 2024-2028 as circulated with minor corrections, by J. Peacock, seconded by C. Cartwright-Owers, carried.

5.3 BCLTA: Agreement to add BCLTA as a standing agenda item; L. Vilness, President of BCLTA, outlined there are >700 Library Trustees in BC; current focus on sustainable funding for libraries; participated in speaking to UBC School of Library Services about library governance and leadership in the Southern Gulf Islands.

5.4 TRC training session: still researching potential sessions, to take place after the AGM to benefit new Trustees.

6. Items for upcoming agenda: 4<sup>th</sup> quarter financial report, accountants report 2023, AGM 2024 (Trustee recruitment and election), Truth & Reconciliation Training session, Accessibility Act implementation

7. Board reflections – Thank you to the members who attended today for showing interest in the Board; visitors found the meeting interesting and are thankful for the library; very proud of the library; closed captioning of meeting discussion was much appreciated; departing Trustees will miss being on the Board; looking forward to SGILC Commission meeting next week; enthusiasm about Trustee training.

8. Adjournment at 11:02 am

Next meeting:

February 28, 2024 at 9:30 am

AGM March 13, 2024 at 9:30 am