

ERMLS Board Meeting
Nov. 14, 2023
Saturna Library, 140 East Point Rd.

Present: Debbie Lesurf, Chair; Ellen Bourassa, Treasurer; Madeleine Picciotto, Secretary; Pamala Page.
Absent: Pauline Preston, Vice-Chair; Rosemary Henry.

1. Call to order and territorial acknowledgment: The meeting was called to order at 9:33 a.m., with the acknowledgment that we meet on the unceded territory of the Coast Salish people. A quorum was not present, and so we agreed that this meeting would be merely for the purpose of discussion.

2. Agenda and past minutes of October 10, 2023: Approved as presented.

3. Governance

- **SGI Library Commission:** Debbie Lesurf and Ellen Bourassa were present for the commission's Nov. 1 meeting and reported that the strategic plan for the SGI libraries was approved. The Saturna Library will benefit from shared services/resources and consistent procedures throughout the SGI libraries.
- **Budget:** Ellen Bourassa reported that we are currently operating on target within our CRD-granted budget.
- **Board update:** Jane Stokes will be stepping down from the board as of December 2023. We thank her for her years of exemplary service on the board and are very pleased that she will continue to work with the library in her many volunteer capacities. Carmen Craioveanu will be joining the board as Treasurer, as of the next AGM in March 2024.
- **Library assistant:** An ad has been posted for a four-hour-per-week library assistant position on Saturna, to be managed as a Pender Library hire under the supervision of Carmen Oleskevich. Several applications have already been received, and we hope to have someone in place shortly.
- **Grants:** We are applying for a Times Colonist grant for the promotion of literacy, with a deadline of Nov. 30. Specifically, we are requesting \$1000 of funding for a multi-genre writing workshop with a professional author. Pamala Page will compose and submit the application on behalf of the library. We are also considering applying for a Saturna Parks & Recreation grant with a deadline of Jan. 31, 2024.

4. Operations

- **Consent agenda:** We received reports from Overdue/Lost Books, Programs, and Volunteers.
- **Fundraiser:** Cliffside Stitches will be selling hand-stitched bookmarks at the Holiday Craft Fair with all proceeds benefitting the Saturna Library. Purchasers will also be urged to use the online donation option.
- **Victoria Foundation Grant Update:** A subcommittee has begun working on implementing plans for enhancing the youth and children's library services using the grant funding. The subcommittee will present a budget to the board for approval at the Dec. 14 meeting.

5. Next meeting: Dec. 12, 2023 at the Saturna Community Hall, with a holiday potluck to follow.

6. Adjournment: 10:55 a.m.