

ERMLS Board Meeting
Oct. 10, 2023
Saturna Library, 140 East Point Rd.

Present: Debbie Lesurf, Chair; Ellen Bourassa, Treasurer; Pauline Preston, Vice-Chair; Pamala Page, Jane Stokes. **Absent:** Madeleine Picciotto, Secretary; Rosemary Henry. **Invited Visitor:** Carmen Craioveanu.

1. Call to order and territorial acknowledgment: The meeting was called to order at 9:33 a.m., with the acknowledgment that we meet on the unceded territory of the Coast Salish people.

2. Agenda and past minutes of August 8, 2023: Approved as presented. Jane Stokes volunteered as minute-taker for this meeting.

3. Governance

- **SGI Library Commission:** Both Debbie Lesurf and Ellen Bourassa would like to continue as commissioners for a further two years. Ellen Bourassa reported on the SGILC Funding Committee meeting, noting that last year Saturna received \$4,700 through a reallocation of funding, voted on by the SGILC. This was due to Saturna's unique situation in terms of operating expenses in a rented building. This is not an automatic reallocation and will need to be requested again at the Nov. 1 meeting. There is agreement that the current allocation system does not work well; revision will take time and might not be complete until 2025.
- **Budget:** Preparation of the 2024 budget is currently underway. Some items to consider include: what it takes to continue basic operations; CRD and other funding allocated; rising costs of books; underspent areas such as board development; renegotiation of rent. Programs should send their budget needs to Ellen Bourassa and/or Debbie Lesurf by Nov. 10.
- **Board:** Graeme Bregani has announced his resignation from the board, and we thank him for his years of exemplary service. Rosemary Henry has joined as a new board member. Ellen Bourassa is planning to step down as treasurer by the time of our next AGM, but will remain on the board. Carmen Craioveanu is considering joining the board. All board members are asked to notify Debbie Lesurf as soon as possible if they wish to stand for another term.
- **Volunteers:** Jan Dahl will be taking on the Summer Reading Club and the Lamb BBQ used book sale this summer. Pamala Page would like to come off the circulation desk list. There have been no new applications for circulation desk volunteers. Desk volunteers need to have a willingness and ability to learn the Sitka program, good customer service skills, and a love of books.
- **Grants:** The Parks and Recreation deadline for 2024 grant applications is Jan. 31. We discussed the use of grants and fundraising for book purchases in addition to our regular funding. The Book Acquisition Committee is considering applying for a Times Colonist grant to purchase adult non-fiction books.
- **Library Assistant:** The library assistant position for Saturna will be advertised again. All interviewing and hiring will be undertaken by Carmen Oleskevich of the Pender Library. Duties may include some shift coverage, cataloguing, shelf reading and other administrative duties to be determined.

4. Operations

- **Cataloguing process:** Colette Clarke will be coming to Saturna once a month to catalog new books. Carmen Craioveanu and Madeleine Picciotto will assist with book processing.
- **Printer:** Our old printer will be offered to the island schools and to the general public. The new printer will require clear posted instructions. Printing cost to the general public will be 25 cents/page for black and white, and 50 cents/page for colour.
- **Fundraiser:** We discussed the possibility of an end-of-year fundraiser.
- **Victoria Foundation Grant:** A board subcommittee will meet on Oct. 16 to discuss moving forward with the funded project.
- **Winter social:** The Dec. 12 board meeting will take place in the Community Hall, followed by a potluck lunch for all volunteers. Debbie Lesurf will make the hall booking.

5. **Next meeting:** Nov. 14, 2023.

6. **Adjournment:** 11:40 a.m.