

Pender Island Public Library Association
Board Meeting Minutes
March 27, 2024

Mission: Provide access to a range of library resources to support the diverse needs of our community.

Vision: Be a dynamic and welcoming centre where all can learn, discover, explore and connect.

Guiding Principles: Respect, Responsive to change, Collaboration, Service.

In attendance: Cee Cartwright-Owers, Laura Vilness, Joanne Peacock, Sarah Stacy, Ene Haabniit, Ann Coombs, Carmen Oleskevich (Library Director), Colette Clarke (minute taker).

1. Call to order at 2:05 pm

"We acknowledge that we meet on S,DÁYES, part of the unceded traditional lands of the WSÁNEĆ peoples."

2. Approval of agenda

A motion to approve the agenda by C. Cartwright-Owers, seconded by E. Haabniit, carried.

3. Officer Elections

The Board has elected, by acclamation, the following Trustees for Chairperson and Vice Chairperson until the AGM 2025:

Chairperson: Laura Vilness

Vice-Chairperson: Cee Cartwright-Owers

4. Consent Agenda

4.1 Past Minutes, Feb. 19, 2024

4.2 Library Director's report

A motion to approve the consent agenda items by J. Peacock, seconded by C. Cartwright Owers, carried.

5. Committee Reports:

5.1 Discussion on Committee descriptions, obligations, procedures, and commitment level. New Trustees were given the opportunity to ask questions, and selected a committee(s) to join:

- Laura Vilness - Board development, Policy
- Sarah Stacy - Policy
- Ene Haabniit - Finance
- Cee Cartwright-Owers - Occupational Health, Safety & Accessibility
- Joanne Peacock - Occupational Health, Safety & Accessibility
- Ann Coombs – Board development

Action: Carmen to organize orientation session for new Trustees in April 2024.

5.2 Occupational Health, Safety and Accessibility: update on installation of a handrail by new steps on pedestrian pathway; recruitment of community nurse to join the Accessibility committee.

5.3 Finance: **A motion** to designate the following authorized signers at PIPL's banking institution, Island Savings Credit Union, to include Carmen Oleskevich, Laura Vilness, Melody Pender, and Ene Haabniit, by J. Peacock, seconded by C. Cartwright-Owers, carried.

6. Other Business

6.1 Provincial Grant Report: C. Oleskevich reviewed the BC Provincial Public Library Grant Report 2023, highlighting main projects and use of provincial library grants. **A motion** to accept PIPL's "BC Provincial Public Library Grant Report 2023" by S. Stacy seconded by J. Peacock, carried.

6.2 Garden Project: update that the exterior patio was completed Mar. 22, 2024, a partially-covered area with patio stones for patron use; seating to be purchased. Seeding of front garden beds to commence early-April 2024.

6.3 Directors & Officers Insurance: Input from Kootenay Library Federation re-legal advice on D&O insurance. C. Oleskevich suggested forming an ad-hoc committee to research if PIPL should pursue additional insurance coverage. **Action:** Policy Committee to work with C. Oleskevich and report at April/May 2024 Board meeting.

6.4 SGILC: Upcoming business meeting, April 3rd at 9:30 am via zoom, with focus on BC privacy legislation and libraries.

6.5 BCLTA: L. Vilness to attend BCLA Conference in April, Vancouver, hosting a session for Library Trustees and chairing the BCLTA's AGM.

6.6 TRC: PIPL hosted another successful SENĆOTEN language workshop by the WSÁNEĆ School Board, attended by 27 people (Mar. 20, 2024). Focus was on place names and pronunciation of common phrases.

6.7 Board Meeting dates

2024: April 24, May 22, June 26, (no meeting in July), August 28, September 25, October 23, November 27, (no meeting in December).

2025: January 22, February 26, March 5 (AGM), March 26.

Meeting time: 2:00 - 3:30 pm, in-person or by zoom.

7. Items for upcoming agenda

D&O Insurance, summary of BC privacy legislation for public libraries

8. Board reflections: appreciation mentioned for all attending the meeting, new Trustees learning, and looking forward to meetings ahead.

9. Adjournment at 3:35 pm.

Next meeting date:

April 24, 2024, at 2:00 pm.

May 22, 2024, at 2:00 pm