

**ERMLS Board Meeting**  
**May 7, 2024**  
**Saturna Island Library**

**Present:** Debbie Lesurf, Chair; Carmen Craioveanu, Treasurer; Madeleine Picciotto, Secretary; Ellen Bourassa, Rosemary Henry, Pamala Page. **Absent:** Pauline Preston, Vice-Chair.

**1. Call to order and territorial acknowledgment:** The meeting was called to order at 9:35 a.m., with the acknowledgment that we meet on the unceded territory of the Coast Salish people.

**2. Agenda and past minutes of April 9, 2024:** Approved as presented.

**3. Governance**

• **Budgets**

- Seed Library: Debbie Lesurf will meet with Pauline Preston and Heather Michaud regarding our ongoing relationship with the seed-sharing program, including such issues as budgeting, programming, schedule coordination, and promotion. Rosemary Henry will not be available for this meeting, but has volunteered to serve as a liaison between the library and the seed program, with a priority being the seed program's submission of a specific budget.

• **Strategic Plan Review**

- Review of Goal #1: To increase community awareness and participation in library programs and services. We reviewed the data we received in response to the 2023 Community survey and decided on the following:
  - 1) We will undertake new initiatives to promote online services such as Libby and ILLUME. Debbie Lesurf will investigate the possibility of a Saturday in late August for a "Meet Libby" event.
  - 2) To further promote core library services, we will submit a monthly notice to the Scribbler listing a "sampler" of our new books. Madeleine Picciotto has volunteered to compile and submit the list, as well as continuing with regular Facebook posting of new books.
  - 3) We are already addressing the need noted in the survey for more YA materials. The need for new non-fiction that was noted will be addressed going forward, and obsolete non-fiction has already been culled.
  - 4) As requested in the survey, more programming options for children have already been developed, such as library craft days. We will initiate a new option for children: making drawing materials regularly available in the library with the opportunity for children to show their work in a library display area. Madeleine Picciotto agreed to compile a bin of supplies, and to notify circulation desk volunteers of this new option.
  - 5) We agreed to defer discussion of extended library hours until we evaluate the response to our new initiatives.
  - 6) We will draft a Scribbler article reporting on the survey results and what we have already done in response to the input we received. Madeleine Picciotto will draft an outline and Debbie Lesurf will contribute text.

- 7) We agreed that we will do more to publicize the Play Reading program when it gets underway again in the fall.
  - 8) We agreed that we need to keep ongoing data in order to assess our progress.
- Review of Goal #2: To offer excellent library programs for all members of the Saturna community. We agreed to discuss Goal #2 at our next meeting.

#### **4. Operations**

- **Victoria Foundation Grant Progress Update:** We have purchased and received 8 new folding chairs. An oval rug and two beanbag chairs have been ordered for the new children's area.
- **Times Colonist Grant Update:** The \$250 grant limit creates constraints. The proposed format is to have an all-day creative writing workshop led by Ferron at the Lodge, followed by an Open Mic night. Pamala Page will follow up to confirm the details.
- **Desk Manual Update:** A new version of the manual for circulation volunteers is now available in the bottom desk drawer.
- **Lamb BBQ Book Sale:** Publicity for donations has begun. We have 20 boxes of books already received, including a larger than usual number of children's books. Jan MacLennan will be managing the sale.

**5. Next meeting:** June 10, 2024 at 9:30 a.m.

**6. Adjournment:** 11:10 a.m.